

INSTRUCTIONS TO THE STUDENTS

❖ **Once a student is admitted to any of course in the college, he/ she must abide by the following rules and regulations:**

1. Student must carry his / her identity card with them in the campus and produce it on demand by authority.
2. Use of mobile is not allowed in the class hours.
3. Students are encouraged to attend lectures / seminars / debates / workshops / webinars / MOOCS internally and externally for overall personality development.
4. Minimum 75% attendance in regular theory and practical classes is compulsory. Otherwise, they will not be allowed to appear for the University examinations.
5. Students are expected to take active part in extra-curricular activities organized by the college from time to time.
6. Students must park their vehicles in the parking stand only and bicycles with proper lock system.
7. Home assignments, test, tutorials, seminars are compulsory.
8. Students should inform their progress to their parents and guardians.
9. Fines are imposed to the students for the absence to classes without prior information.
10. Students must go through various notices and circulars displayed on the notice boards of the college from time to time regarding all activities including examinations, scholarships and placement opportunities.
11. Misbehavior on the side of the students is considered as a serious offence.
12. Damage to the college property caused by the students will be duly recovered from them.
13. Dress code for all students is compulsory.